

**NEVADA COUNTY
SHERIFF'S OFFICE**



Shannan Moon
Sheriff/Coroner
Public Administrator

Record of Arrest Request

DATE: _____

NAME: _____

AKA (MAIDEN, MARRIED, ETC): _____

DATE OF BIRTH: _____

DRIVER'S LICENSE NUMBER: _____

ADDRESS: _____

PHONE NUMBER: _____

LENGTH OF TIME IN OUR COMMUNITY: _____

REASON FOR LETTER: _____

NOTARIZED: YES _____ NO _____

***Please allow up to 10 business days for the notarization process**

A \$48.50 fee will be charged for a notarized letter (Government Code Section 8211 Notary Public Fees)

A \$28.50 fee will be charged for a non-notarized letter

This section is for Nevada County Sheriff's Office Records Staff Only:

Arrest Record in JMS (NCSO arrests only):

_____ **NO arrests**

_____ **Arrest History:**

Arrest Date: _____ Booking #: _____ Charge(s): _____

Arrest Date: _____ Booking #: _____ Charge(s): _____

Arrest Date: _____ Booking #: _____ Charge(s): _____

Date: _____ Employee's Name: _____